Volunteer FAQ’s

- **Do I need to reapply every year?**
  Yes. However, you do not have to obtain TB or fingerprint clearance every year. TB clearance is good for 4 years and fingerprints indefinitely as long as you remain an active Volunteer (no break in service).

- **Do I need to complete the whole process again?**
  No. You do not have to complete the whole process every year but you do need to renew your application every school year.

- **I am an employee for the District; do I still have to submit an online volunteer application?**
  Yes. However, you do not have to obtain new TB or Fingerprint clearance. Please inform Mayra Inda via email at minda@valverde.edu or by calling ext. 10312 upon submission of your application.

- **How do I know when I have been approved?**
  If an email address was provided, you will receive an email notification. Otherwise, you may check the status of your application periodically online under “check status”.

- **How long is the TB clearance good for?**
  Four years; as long as you remain an active volunteer (no break in service).

- **How long is the Fingerprint clearance good for?**
  Indefinitely; as long as you remain an active volunteer (no break in service).

- **Do I need to take a picture for a District Badge?**
  No. Badges are given at the school site on a day-to-day basis.

- **How long does the process take?**
  Processing may take up to 45 days.

- **Do I need to pay for fingerprints?**
  No. The District pays for the fingerprint fee.

- **What is the cost to obtain TB clearance?**
  No cost for the TB screening if obtained through the District.

- **Can I use fingerprint clearance previously obtained from somewhere else?**
  Unfortunately no, if there are any future subsequent DOJ reports our District will not receive that information because we were not listed on the original prints.

- **Do I need to make an appointment to obtain TB clearance?**
  No. It is by walk-in as long as you are there by the time allotted.

- **Why do I get an error message when trying to upload my driver’s license or TB?**
  Uploads must be in a picture format (i.e. jpg). If you try to upload in a format that is not acceptable (i.e. PDF) the system will give you an error message and will not let you continue.